

Harrison Hills City Board of Education

Regular Meeting Held April 22, 2021

The Harrison Hills City Board of Education met in regular session April 22, 2021 at 6:30 p.m. in the auditorium of Harrison Central, Cadiz, OH. The following members were present: Mr. Watson, Mr. Allen, Mrs. Kenny, Mrs. Mattern and Mr. Banks. An audio recording is on file.

President Presides: Mr. Watson led the board in the Pledge of Allegiance and called the meeting to order.

Approval of Minutes

Mr. Allen made the motion, seconded by Mrs. Mattern, that the board approve the following minutes:

March 23, 2021 March 25, 2021

On roll call vote: Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes. The president declared the motion approved.

Acceptance of Agenda and Addendum

Mrs. Kenny made the motion, seconded by Mr. Banks, that the agenda and addendum be approved as presented. On roll call vote: Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes. The president declared the motion approved.

Treasurer's Report

Mr. Allen made the motion, seconded by Mrs. Kenny, that the board approve the following treasurer's report:

Financial: The financial report for the month of March, 2021 and the bank to book reconciliation.

Accounts Payable: The accounts payable for the month of April, 2021 and the following then and now certifications:

| Page | Vendor | Invoice | Amount |
|------|----------------------|---------|--------------|
| 4 | The Motz Group | 4443 | \$ 3,400.00 |
| 12 | AMA Graphics | 898461 | \$ 10,300.00 |
| 26 | Hammond Construction | 744404 | \$180,519.85 |

On roll call vote: Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes. The president declared the motion approved.

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Visitors

The following is a list of visitors that signed in: Jenny Thomas, Carri Graham, Jaclyn Cottrell, Linda Kocher, Rick Swayne, Gale Zook, Susan Carman, Carolyn Blawut, Jessica Kelley, Kathy Pelegreen, Kelly Howes, Carol Atkins, Janet Hirschbach, Tonya Mitchell, Kobe Mitchell, Stanley Mitchell, Ray Hibbs and Roxane Starkey.

Public Comments

- Harrison Central Cafeteria Staff: Sue Carman spoke on behalf of the staff. She provided the board with a handout explaining their request to increase hours for 3 cafeteria workers. After listening to their request, Mr. Watson said they would meet with Mrs. Snider and Mr. Saffell and thanked them for what they do.

Staff Report

Mr. Hibbs provided the board with a fall schedule and said the winter schedule was almost done. In addition, he said there was athlete that the district would like to recognize. He provided the board with a stat sheet for Kobe Mitchell. He then went over the many accomplishments and presented Kobe with a certificate.

Superintendent's Report

Mrs. Snider thanked Sara Hawthorn, Mr. Parker and Mr. Dunlap for their hard work for the Prom. It was an exceptional night with many positive comments. There was 170 in attendance.

Mrs. Snider was invited to the grand opening for Harrison Community Hospital joining WVU Medicine. The CEO then invited her to talk with him as to what could they do for the school. He said they want to be an integral part of the community.

She attended the Cadiz Village Council meeting to discuss the Mazeroski Field. She shared that we will be putting out RFQ's, after board approval, for an architect. The Council seemed excited to sell it and said to move forward with an appraisal.

The State of Ohio sent us 150 take home tests for COVID. Our nurses will not be administering these.

Harrison County Health Department with Change Incorporated want to come and vaccinate 16, 17 and 18 year olds as well as community members needing vaccinated. They would like to use our parking lot.

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Mrs. Snider said she was also looking forward to attending the musical and encouraged others to go.

Board Member Committee Reports

Mr. Banks wanted to thank everyone for what was done here for making the prom such a great night.

Mrs. Mattern complimented the students on their behavior for the event. In addition, the art work in the lobby was very nice.

Mr. Parker provided the board with a list of procedures for graduation.

Mrs. Snider shared that the state is wanting an extended learning plan. Therefore, summer school is on the agenda.

Mr. Watson said it is nice to see extended learning.

Mrs. Kenny echoed what everyone has said and thanked everyone for the prom and what they do day in and out.

Mr. Watson said we have continued to move forward even with COVID 19 and thanked everyone for making this happen.

Executive Session

Mrs. Kenny made the motion, seconded by Mr. Banks, that the board adjourn into executive session at 6:35 pm for the purpose of employment, confidential matters by federal law, federal rules, or state statute. On roll call vote: Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes. The president declared the meeting reconvened at 8:57 pm.

Extend Meeting

Mrs. Kenny made the motion, seconded by Mr. Allen, that the board of education extend its meeting beyond the 3-hour limit. On roll call vote: Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mr. Allen, yes; Mr. Banks, yes. The president declared the motion approved.

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Executive Session

Mrs. Mattern made the motion, seconded by Mr. Banks, that the board adjourn into executive session at 8:58 pm for the purpose of employment. On roll call vote: Mrs. Mattern, yes; Mr. Watson, yes; Mr. Allen, yes; Mr. Banks, yes; Mrs. Kenny, yes. The president reconvened the meeting at 10:09 pm.

Personnel

The superintendent recommended to the board to approve the following items. Prior to asking for a motion, Mr. Watson said he needed to make a correction to item O as follows:

To employ Duran Morgan in accordance with the board and in accordance with this action as found in the minutes held on the 22nd of April 2021 we hereby employ Duran Morgan as the Assistant Superintendent commencing August 1, 2021 until such time that a vacancy occurs in the position of Superintendent of schools in the Harrison Hills City School District which shall be no later than August 1, 2022 and upon which Duran Morgan will be named superintendent of schools. The board hereby accepts the administrative employment of Duran Morgan as assistant superintendent of schools and superintendent of schools, upon August 1st, 2022, for a period of five (5) years commencing on August 1, 2021 and ending July 31, 2026.

Mr Watson then asked for a motion to approve the personnel items with the correction to O. Mrs. Kenny made the motion, seconded by Mr. Allen, to approve the following:

Substitutes: Approve the following substitute employees for the 2020-2021 school year:

| | |
|---------------|--|
| James Dillard | Teacher/Tutor (Pending BFBI & certification) |
| Paul Carrier | Custodian (Pending BFBI) |

Certified Limited: Employ the following individuals as recommended for renewal:

| 1 Yr. Limited | 2 Yr. Limited | 3 Yr. Limited |
|----------------------|----------------------|----------------------|
| AJ Barsch | Jason Dean | Misty Barker |
| Clayton Crosier | Ty Kenny | Derek Gramling |
| Tasha Dale | | David Lackner |
| Aaron Foldi | | Amy McAfee |
| Courtney Harper | | Kelly Parker |
| Richard Hlviko | | Jessica Pellick |
| Joelle Jones | | Heather Soos |
| Megan Lowry | | Eric Zalenski |
| Misty McConnaughy | | |
| Amanda Sliva | | |
| Madison Taylor | | |
| Breanna Smith | | |
| Susanna Yourko | | |

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- Certified Cont:** The following staff members hold a professional certificate or a professional educator license and have met the length of teaching service necessary to be eligible for continuing contract status:
Ashleigh Johnson Richard Vavrock Kendra Wickham
- Classified Limited:** Re-employ the following classified staff under a two (2) year limited contract:
Mandi Dulkoski(custodian) Darcy Ward Megan Chrisman
Dara Raber (bus) Jenny Thomas (aide) Mark Thomas
- HMG Contracts:** Approve the following Help Me Grow staff for a one-year contract for the 2021-2022 school year:
Sherri Birney Jensey Montgomery Kristina Friend
Mary Kakascik Megan Fisher
Courtney Mason Erica Kenner-Stull
Chris Millsap Chelsea Rusen
Lindsay Pinkerton Lisa Trushel
- FCFC Contract:** Approve the following Family and Children First staff for a one-year contract for the 2021-2022 school year:
Erin Shimmel \$20.00 Mentor
Lerinda Schupp \$25.00 Mentor
- Summer Help:** Authorize the Superintendent to employ personnel as needed to assist with summer projects.
- RIF:** Authorize the Superintendent to send letters to classified and certificated staff members if a Reduction in Force (RIF) would be necessary due by reason of: 1.) decreased enrollment of pupils, 2.) shifting enrollment causing positions to be eliminated or changed and 3.) other reasons stated in the O.R. C. and the district's labor agreements.
- Step Placement:** Approve the placement of Dara Raber to Step 5 of the bus driver schedule per Article 12:9 effective March 30, 2021.
- Child Rearing Leave:** Approve an unpaid one-year child rearing leave of absence for Amanda Sliva for the 2021-2022 school year.
- Non-renew:** Non-renew the contract for Chase Smith as a one year interim temporarily licensed teacher. If evidence of work to obtain the professional license is provided by May 31, 2021 re-employment may result.

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Retirement: Approve the retirement of the following staff:

| | | |
|--------------|---------|--------------|
| Rita Staley | Teacher | May 28, 2021 |
| Kathy Yoho | Teacher | May 28, 2021 |
| Carla Watson | Teacher | May 28, 2021 |

IEP Representative: Authorize the district's Assistant Superintendent to represent Harrison Hills at IEP meetings held at Harrison County MRDD and elsewhere if students' parents reside in the HHCS D.

Title IX Duty FY22: Assign the additional duties of Title IX and Sexual Harassment Director to Duran Morgan for the 2021-2022 school year.

Admin Contract – Morgan:

To employ Duran Morgan as the Assistant Superintendent commencing August 1, 2021 until such time that a vacancy occurs in the position of Superintendent of schools in the Harrison Hills City School District which shall be no later than August 1, 2022 and upon which Duran Morgan will be named superintendent of schools. The board hereby accepts the administrative employment of Duran Morgan as assistant superintendent of schools and superintendent of schools, upon August 1st, 2022, for a period of five (5) years commencing on August 1, 2021 and ending July 31, 2026.

Treasurer Contract: Employ Roxane Harding as Treasurer beginning August 1, 2022 through July 31, 2027.

Classified Cont: Re-employ the following classified staff under a continuing contract:
Jenny Thomas (cafeteria)

On roll call vote: Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, abstain for Ty Kenny yes to all others; Mrs. Mattern, abstain for Madison Taylor yes to all others; Mr. Banks, yes. The president declared the motion approved.

Business & Operation

Upon the recommendation of the superintendent, Mr. Banks made the motion, seconded by Mrs. Mattern, that the board approve the following:

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Ins Rates FY22: Approve the following insurance rates for the period of 7/1/2021 through 6/30/2022

| District Plan: | Family | Single |
|-----------------------|------------|------------|
| Medical/Prescription: | \$2,453.78 | \$1,108.73 |
| Dental: | \$ 84.11 | \$ 27.66 |
| Vision: | \$ 17.72 | \$ 7.92 |
| HMG Plan: | | |
| Medical/Prescription: | \$1,361.22 | \$591.35 |
| Dental: | \$ 84.11 | \$ 27.66 |
| Vision: | \$ 17.72 | \$ 7.92 |

Tax Rates: Approve the following tax rates for FY2022:

| | |
|-------------------------------------|--|
| General | 3.40 inside operating mills 31.35 outside operating mills |
| Bond Issue (Bldg Project) | 4.48 outside; reduced to 2 mills |
| Classroom Facilities (Bldg Project) | .50 outside mills |

RFQ Arch BB Field: Approve for the advertisement of bids for an architect for the baseball field and stadium project.

RFQ Arch Out Class: Approve for the advertisement of bids for an architect for an outdoor classroom project. (Funded through ESSER monies)

Student Accident: Approve the Student Accident Insurance Program administered by Student Protective Agency.

W/C Enrollment: Approve reenrollment in the Ohio SchoolComp 2021 Workers' Compensation Group Rating Program for both workers' compensation and unemployment compensation claims management services.

Ex School Yr Rates of Pay:

Approve the rate of pay for the extended school year instructional program: (ESSER Funding)

Teachers: \$50.00/hr

Bus Drivers: \$25.00/hr

Aides: \$20.00/hr

Industrial Appraisal: Approve the contracts with Industrial Appraisal for the appraisal of 2 properties.

Kent Placements: Approve two one-year long senior field placements with Kent State Tuscarawas for the 2021-012022 school year

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Accept Award Sealing Bid:

Accept the bids for the Parking Lot Sealing Project and award the contract to Blackies Sealing.

Ex Learning Program: Approve the summer school extended learning program to be funded through ESSER funds.

Discussion: Mr. Allen asked if bussing for the summer session is door to door? Mrs. Snider said it will depend on which students attend.

On roll call vote: Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes. The president declared the motion approved.

Student

Upon the recommendation of the superintendent, Mrs. Mattern made the motion, seconded by Mrs. Kenny, that the board approve the open enrollment students for the 2020-2021 school year:

Ke'Shaun Hicks Grade 3 from Buckeye Local

On roll call vote: Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes. The president declared the motion approved.

Use of Facilities

Upon the recommendation of the superintendent, Mr. Banks made the motion, seconded by Mr. Allen, that the board approve the following:

Harrison County Association of Churches.....auditorium.....Harrison Central May 27, 2021 (7:00 p.m.-9:00 p.m.).....Baccalaureate.....NRC; however, a custodial fee will be charged if needed.

Cadiz Softball Association.....batting cages..... Stephenson Center April 22-August 1, 2021..... softball practice..... NRC; however, a custodial fee will be charged if needed.

Cadiz Baseball Association.....batting cages.....Stephenson Center April 22-August 1, 2021.....softball practice.....NRC; however, a custodial fee will be charged if needed.

Harrison County Health Department....parking lot May 7 & 28 2021...(9:00 am to 3:00 PM)..... vaccination clinic 16 to 18 year olds.....NRC; however a custodial fee will be charged if needed.

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Cadiz Business Association.....Parking Lot.....Wagner Field May 15, 2021..... Fundraiser Cadiz Business Association.....NRC; however a custodial fee will be charged if needed.

On roll call vote: Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes. The president declared the motion approved.

Adjourn

Mr. Watson made the motion, seconded by Mrs. Kenny, that the regular meeting of the board of education be adjourned. On roll call vote: Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes. The president declared the motion approved.



Approve



Attest